

A Quick Guide to

Adult Programs

In North Carolina



As Established By The Workforce
Investment Act of 1998

North Carolina
Department of Commerce
Division of Workforce Development

Questions?

To learn more about Adult Services under the Workforce Investment Act, or to locate the JobLink Career Center nearest you, visit www.nccommerce.com or contact the North Carolina Division of Workforce Development.



NORTH CAROLINA
the state of minds

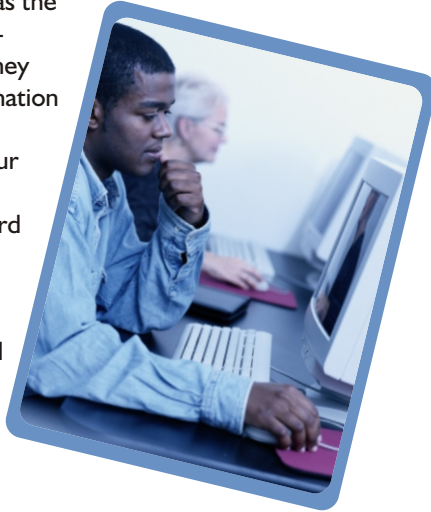
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What is the Workforce Investment Act?

The Workforce Investment Act (WIA) of 1998 is the nation's principal workforce development legislation, providing federal funds to states to address the employment and training needs of adults, dislocated workers and youth. The Act creates a comprehensive one-stop workforce investment system. This system, referred to in North Carolina as the JobLink Career Center system, is customer-focused, helps individuals access the tools they need to manage their career through information and high quality services, and connects businesses with skilled workers. Twenty-four Local Workforce Development Areas, each having a local Workforce Development Board (WDB); are responsible for establishing program policy, conducting oversight and chartering JobLink Career Centers in their communities. WDBs are appointed by Local Elected Officials and serve all 100 counties.



What is a JobLink Career Center?

JobLink Career Centers are user friendly facilities which provide job seekers, training seekers and employers access to a variety of employment and training services.

Local workforce development professionals from various partner agencies work together to provide the best service for all customers. JobLink Career Centers offer a convenient, efficient and effective way for all North Carolinians to look for a new or better job. Adult Program services are delivered through this JobLink Career Center system.

What services are provided?

The Adult Program provides a wide range of employment and training services from basic job attainment and job keeping skills, to assistance with improving basic education skills, to occupational skills training. Job search and job placement assistance services are also available. JobLink partners ensure that appropriate services

based on individual needs are provided in a coordinated and friendly manner. An employment plan is



developed providing a written strategy that identifies the individual's employment goal and the appropriate combination of services necessary for achievement of this goal.

Universal service is one of the key principles of the Adult Program. All eligible individuals, regardless of employment status, may receive some level of service at their local JobLink Career Center.

Who is eligible to receive services?

Services are available to individuals who are 18 years of age or older. All individuals must be a United States citizen (or legally authorized to work in this country) and if male, be in compliance with Section 3 of the Military Selective Service Act regarding registration requirements.

Veterans receive priority for services as mandated by state law, and Local Workforce Development Boards may establish policies that give priority for services to low-income individuals and public assistance recipients. Generally, priority issues only become a concern in the job training community when training opportunities are limited or when funds are in short supply.

Who may receive skills training services?

Individuals who have demonstrated that they are not able to obtain or retain self-sufficient employment may, subject to certain limitations, be able to receive training services. Generally, this means that upon completion of an assessment, it is determined that the individual is in need of training services and has the skills and qualifications to successfully complete the selected training program. In addition, the training program selected must be directly linked to the employment opportunities either in the Local Workforce Development Area or in another area to which the individual is willing to locate. Each Workforce Development Board has established policies that direct how training services are offered in its Local Workforce Development Area. Meeting program eligibility criteria does not ensure that training services will be available of services necessary for achievement of this goal.

